

**Kennebec Valley Community College**  
**Meeting Agenda**

April 13, 2016

8:00 – 9:00 am

**Type of Meeting:** Instructional Technology Committee

**Meeting Facilitator:** Toni Fredette

**Invitees:** Jennifer Annett, Barbara Bartley, Michael Campbell, Kevin Casey, Stephen Duren, Kathy Englehart, Toni Fredette, Jim Guillemette, Mark Kavanaugh, Stephen LaRochelle, Barbara Larsson, Marcia Parker, Nicholas Runco, Heidi Wheeler, Marjorie York, Lisa York-Lemelin, Don Trask

- I. Call to order
- II. Roll call
- III. Approval of minutes from last meeting
- IV. Open issues
  - a) Review of Mission and Purpose
  - b) Learning Management System (LMS) selection
  - c) Distance Learning
  - d) Technology Training Plan Creation
  - e) Video Conferencing
- V. New business
  - a) Student Technological Proficiency – levels of proficiency for specific classes
  - b) Computer Lab Review
- VI. Adjournment