

**Kennebec Valley Community College**  
**Meeting Agenda**

February 21, 2017  
3:30 – 4:30 pm

**Type of Meeting:** Instructional Technology Committee

**Meeting Facilitator:** Toni Fredette

**Invitees:** Jennifer Annett, Barbara Bartley, Michael Campbell, Kevin Casey, Ann Davis, Stephen Duren, Kathy Englehart, Toni Fredette, Jim Guillemette, Christy Johnson, Mark Kavanaugh, Stephen LaRochelle, Erica Mazzeo, Nicholas Runco, Heidi Wheeler, Marjorie York, Don Trask

- I. Call to order
- II. Roll call
- III. Approval of minutes from last meeting
- IV. Open issues
  - a. Update: Committee restructuring and the future of the ITC (Tabled for next meeting)
  - b. Review of Mission and purpose language (3:40 – 4:00)
  - c. Learning Management System (LMS) selection (4:00 – 4:20)
    - i. Surveys
    - ii. Demos
  - d. Proctor U – arrange a demo (4:20 – 4:30)
- V. New issues
- VI. Adjournment