

**Kennebec Valley Community College**  
**Meeting Agenda**

May 17, 2017  
3:30 – 4:30 pm

**Type of Meeting:** Instructional Technology Committee

**Meeting Facilitator:** Toni Fredette

**Invitees:** Jennifer Annett, Barbara Bartley, Michael Campbell, Kevin Casey, Ann Davis, Stephen Duren, Kathy Englehart, Toni Fredette, Jim Guillemette, Christy Johnson, Mark Kavanaugh, Stephen LaRochelle, Erica Mazzeo, Nicholas Runco, Heidi Wheeler, Marjorie York, Don Trask

- I. Call to order
- II. Roll call
- III. Approval of minutes from last meeting
- IV. Open issues
  - a. Learning Management System (LMS)
  - b. Proctor U / online proctoring (status)
  - c. Faculty concern regarding email attachments only working in IE
- V. New issues
- VI. Adjournment