

## KENNEBEC VALLEY COMMUNITY COLLEGE FAIRFIELD, MAINE

Social Sciences Department Approval Date: 5/20/15 Semester: Fall 2015

COURSE NUMBER: MHT125 CREDIT HOURS: 3
COURSE TITLE: The Changing Workplace CLOCK HOURS: 45

**PREREQUISITES:** None **CO-REQUISITES:** None

INSTRUCTOR VOICE MAIL OFFICE E-MAIL ADDRESS Liam Shaw 207-530-0708 N/A Lshaw@kvcc.me.edu

**OFFICE HOURS:** I willing to meet with students after class

**TEXTS:** 

All content is available in Blackboard.

#### **OTHER MATERIALS:**

TBA

#### **COURSE DESCRIPTION:**

A sociological study of the shifts in the American work force and the impact on workers, work, and the new workplace. Among the topics explored will be management styles, minorities, workers with disabilities, laws' influence on today's workforce, gender, communication, and cultural diversity among workers. This course will provide an open forum for discussion of beliefs and attitudes critically examined through the perspectives of history, cultural context, political change, the media, the economy, society, and the family structure.

#### **LEARNING OUTCOMES:**

Upon successful completion of this course, the student should be able to:

- 1. Recognize and define sociological trends affecting both the diverse American worker and the workplace in the 20th and the 21st centuries.
- 2. Demonstrate critical thinking and reflection skills by projecting changes in the American workplace.
- 3. Examine and critique the ways in which culture and history have affected all workers, including minorities, in career aspirations, career opportunities, and worker effectiveness.
- 4. Compare, contrast, and analyze the different experiences of males and females in society and the workplace.
- 5. Employ behavior that models acceptance of and appreciation for diverse perspectives.
- 6. Appraise and select workplace behaviors that model positive relationships.
- 7. Demonstrate proficiency in intercultural knowledge\*\*.

## **COURSE CONTENT:**

Class #	Date	Topic
1	09/08/1 5	Introduction
2	09/15/1 5	The History Of Work
3	09/22/1 5	Defining Diversity through History
4	09/29/1	Gender Diversity
5	10/06/1 5	Sexual Orientation and Gender Identity
6	10/13/1 5	Race, culture and Homelessness
7	10/20/1 5	Religion
8	10/27/1 5	Theories of Development
9	11/03/1 5	Behaviors across the Lifespan
10	11/10/1 5	Balancing Outside Issues with Work Demands
11	11/17/1 5	Professionalism and Boundaries
12	11/24/1 5	Behavior that builds Positive Workplace Environments
13	12/01/1	Appreciation for Diverse Perspective

	5	
14	12/08/1 5	Final Class

### **COURSE ACTIVITIES:**

## **Special Assignments**

Special Assignments relate to specific assignments created to measure general education learning outcomes and the Essential Learning Outcomes identified by the college. ELOs are marked by a single asterisk (\*) in the course Learning Outcomes while other general education learning outcomes are marked by a double asterisk (\*\*).

#### **GRADING:**

### 40% of Total Grade: Quizzes/Attendance/E-mail Assignments

- -There will be 11 quizzes with the lowest 2 scores dropped from the final average
- Attendance will be graded; you can miss 2 classes with no loss
- -If you miss more then 4 classes you will not receive credit for the course
- -There will be 3 e-mail assignments

### 20% of Total Grade: Research Paper

-A 3-5-page research paper, with at least 2 sources, written about a topic cover in this course. I will distribute a detailed assignment write up to you.

### 20% of Total Grade: Group Presentation

- A 5-10 minute group presentation on a Maine Mental Health Agency that employees MHRT-C

## 10% of Total Grade: Role Play of a Professional Meeting

- You role play as the presentor of a professional Meeting

### 10% of Total Grade: Special Assignment

The culture of Homelessness

### **GRADING SCALE:**

This course follows the standard KVCC grading scale, which can be found in the KVCC College Catalog.

### ATTENDANCE POLICY:

See Grading

### **OTHER COURSE REQUIREMENTS:**

The MHRT/C is a competency-based certification. The following competencies associated with this course have been deemed by the Maine Department of Mental Health Services as necessary to work in the field.

http://muskie.usm.maine.edu/cfl/MHRT/2008%20Guidelines.pdf

- 1. Demonstrates cross-cultural awareness and sensitivity
- 2. Communicates effectively across cultures
- 3. Sensitive to gender differences and differing sexual orientations
- 4. Knowledgeable about changing treatment needs for adult stages of transition

These outcomes are assessed utilizing a specific set of assignments standardized within the context of the course.

#### **OTHER INFORMATION:**

**TBA** 

## STUDENTS WITH DISABILITIES (2014)

In accordance with state and federal law, this College is committed to assisting qualified students with disabilities achieve their educational goals.

## If you are in need of an accommodation in this course:

- Students must contact the Dean of Students, Enrollment Services Center, Frye Building, 453-5019, <a href="mailto:knormandin@kvcc.me.edu">knormandin@kvcc.me.edu</a>
- Students must provide current, appropriate documentation of their disability.
- Students must make a timely request for accommodation to the Dean of Students.
- Accommodations will not be provided until the faculty member receives a letter requesting accommodations. This letter is created with the Dean of Students and is supported by the documentation of said disability.
- Requests for accommodation must be renewed each semester for each course.

This document is available in enlarged print and on audio tape. Please contact the Dean of Students at 453-5019 or knormandin@kvcc.me.edu

# **NOTICE OF NON-DISCRIMINATION (2014):**

Kennebec Valley Community College does not discriminate on the basis of disability in the admission to, access to, or operation of its programs, services or activities. Students requesting classroom accommodation should be forwarded to the Dean of Students, Enrollment Service Center, Frye Building, phone: 453-5019 or the Director of the Learning Commons, Lunder Library, phone: 453-5084

Complaints about College decisions related to disability accommodations or discrimination must be forwarded to Affirmative Action Officer and ADA Compliance Officer, Dean of Academic Affairs, Enrollment Services Center, 92 Western Avenue, Fairfield, ME 04937, phone: 453-5822.