

## LETTER OF AGREEMENT

which will begin on and end on (date) (date) (date)	I agree to ser	rve as Cooper	rating Teacher fo	or	
which will begin on and end on		-	C		
which will begin on and end on	during the	(Fall)	(Spring)	(Summer) semester of	
I have read the Field Placement Handbook and am aware of my responsibilities to the field placement student and to the Instructor. I agree to provide direct supervision, evaluate the student at the middle and end of the semester, and keep attendance records for the KVCC student in conjunction with the Instructor.  I understand that I am making a commitment to mentor the student for the entire semester and may only terminate my responsibilities after consulting with the student and the Instructor.  I understand that ongoing support and assistance is available from the Instructor and will contact her/him immediately should a problem or concern arise.  (Cooperating Teacher's Signature) (Instructor's Signature)					(year)
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