**Goal:** I will arrive on time for all of my scheduled days at the practicum site and notify my cooperating teacher of absences.

Steps	Timeframe
Step 1 I will arrive at my practicum site every morning at 7:45.	3 times a week
Step 2 I will participate in practicum 3 days a week at the Oh Happy Days preschool in Sunnyville.	Weekly
Step 3 I will notify my cooperating teacher of scheduled absences at least the prior week before needing the absence	As needed – 1 week prior to scheduled absence
Step 4 I will schedule my makeup day immediately	As needed – 1 week prior to scheduled absence
Step 5 I will call my cooperating teacher at least an hour in advance if I am unable to come in due to sickness or other emergencies	1 hour prior to be absent that day

## Self-Assessment

Circle or check 1-5 to assess how you think you did meeting this goal. One being the worst case scenario and five being the best case scenario



## **Explanation**: