

m-Learning Initiative – KVCC Mental Health Program iPad Incident Report

The purpose of this form is to document the institutional impact of the 1:1 iPad initiative within the Mental Health Program. Please complete these forms each time you encounter a student or staff/Faculty within the Mental Health Program who asks for help connected with the m-Learning initiative.

Date: _____ KVCC Staff Name: _____

Your KVCC Role (Faculty, Library Staff, Student, Tutor, etc.): _____

Location of Incident (Classroom, IT, Learning Commons, etc.): _____

Time spent addressing issue (minutes): _____

Type of Incident

- In-class Activity Evaluation
- Technical Question – iPad
- Technical Question – App
- Technical Question – Blackboard Integration
- Teaching Session
- Orientation Questions – iPad Requirements, Financial Aid, Access, etc.
- Other _____

Briefly describe the incident (include the person's name if possible and with permission):

Briefly describe how you handled the situation:

Please attach any documentation you feel helps identify the incident. Please keep in a folder and send all completed m-Learning Incident Report forms to Mark Kavanaugh at the end of the Spring 2016 semester.